

Print Project Specifications Form

Project Overview

Company Name: _____

Project Name: _____

Primary Contact: _____

Contact Email: _____

Project Type: _____

Due Date: _____

Quantity: _____

Variable Data: Yes No

Project Details

Flat Size: _____

Folded Size: _____

Sides Printing On: 1 2

Number of Pages: _____

Inks: _____

Bleed: Yes No

Stock (Paper): _____

Postpress/Finishing

Binding: _____

Finishing/Coating: _____

Folding: _____

Specialty: _____

Mailing/Shipping/Delivery

Mailing: Yes No

Postage: _____

Mail Quantity: _____

Print Project Specifications Form | Booklet

Project Overview

Company Name: _____

Project Name: _____

Primary Contact: _____

Contact Email: _____

Project Type: _____

Due Date: _____

Quantity: _____

Project Details

Cover

Page Size: _____

Self-Cover Plus Cover

Sides Printing On: 1 2

Stock (Paper): _____

Inks: _____

Bleed: Yes No

Inside

Inks: _____

Number of Pages: _____

Stock (Paper): _____

Bleed: Yes No

Postpress/Finishing

Binding: _____

Finishing/Coating: _____

Folding: _____

Specialty: _____

Mailing/Shipping/Delivery

Mailing: Yes No

Postage: _____

Mail Quantity: _____

